

**Office of the Chief Executive Officer**  
**Mega Mission Society-Chief Minister Samagra Gramya Unnayan Yojana**

(A Society of Govt. of Assam)

Assam Secretariat, 3<sup>rd</sup> Floor, C-Block, Dispur, Guwahati-781006

Mission Secretariat: Building of Officers Training Institute, Veterinary Complex, G.S. Road, Khanapara, Guwahati 781022  
Telefax: +91-9435592016, Email: [ceocmsguy@gmail.com](mailto:ceocmsguy@gmail.com), Website: <http://www.mmmsguy.assam.gov.in>

No: CEO/MMS-CMSGUY/136/2017/239

Dated: 06.01.2021

**Details of Advertisement for engagement of Accounts Officer**

MMS-CMSGUY invites applications for filling up the following positions by direct recruitment on contractual basis.

1. **Name of the post:** Accounts Officer.
2. **Number of Post:** 1 (One).
3. **Qualification:**
  - a. **Desirable:** Qualified Chartered Accountants with Good academic record.
  - b. **Essential:** M. Com with at least 55% marks.

Or

MBA Finance/ Post Graduate Diploma in Financial Management from a reputed Business School/University with at least 60% marks.

4. **Experience\*:** 3-4 years.
5. **Monthly Remuneration:** Rs. 40,000-45,000/- (*including all other benefits*).

*\*The candidates acquainted with functioning of Government will be preferred.*

**General Information**

1. The educational qualifications should be from a reputed institute/university duly recognized by the Government.
2. Applications in format prescribed on website <http://mmmsguy.assam.gov.in> along with education/experience certificates should reach online on email [ceocmsguy@gmail.com](mailto:ceocmsguy@gmail.com) with a hardcopy to the O/o the CEO, MMS-CMSGUY, OTI Building, Veterinary Campus, Near Vivanta by Taj, Khanapara, Guwahati-22 before 5 pm on 29<sup>th</sup> January 2021.
3. The selected candidates will be engaged initially for a period of 1 year which may be extendable for a further period based on their performance.
4. Shortlisted candidates will be communicated through email. No invitation letters will be issued to the individual candidates. No requests for postponement of interview/test will be entertained.

5. No TA/DA will be paid to the candidates for appearing in the interview.
6. Incomplete application or application received after last date will be summarily rejected. Mere fulfilment of eligibility criteria will not confer any right to be called for interview.
7. Canvassing in any form will be treated as disqualification.
8. Candidates already employed in any Government organisation/department should apply through proper channel. However, they may send an advance copy for information. If they are called for test/interview, they shall have to submit "No Objection Certificate" from the employer, if application is not routed through proper channel.
9. Remuneration, other terms and conditions and rules and regulations applicable to the selected candidates will be decided by the Competent Authority and shall be binding on all concerned.
10. During the course of employment, the employees may have to travel to the places of duty as assigned and may have to work anywhere in the country.
11. CMSGUY reserves the right to reject any or all the applications without assigning any reasons thereof. Decision of the authorities regarding suitability of candidate will be final. Further clarification/corrigendum in this regard, if any, will be uploaded only on CMSGUY website.



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