

**ANNEXURE-I**

**COVERING LETTER FORMAT**  
**(on the letter head of the Service Provider)**

**Reference:**

**Date:**

**TO,**

**CHIEF EXECUTIVE OFFICER**

**Mega Mission Society - Chief Minister Samagra Gramya Unnayan Yojana**

**Mission Secretariat: Building of Officers Training Institute,**

**Veterinary Complex, G.S. Road, Khanapara, Guwahati 781022**

**Subject: NIQ for providing vehicles**

Sir,

With reference to the subject and your Advertisement No. ....dated .....,  
I/we, having understood its contents, obligations and requirements, hereby submit my/our application  
for providing vehicle services at M/s. Mega Mission Society - Chief Minister Samagra Gramya  
Unnayan Yojana. All documents as required in your instructions are provided and enclosed herewith for  
your kind perusal.

I/we have carefully perused the instructions to the applicants and understand that MMS-CMSGUY  
reserves the right to withhold my application for providing services without assigning any reason  
whatsoever.

I /we shall submit additional documents wherever necessary for by MMS-CMSGUY. I/we also declare  
hereby that all documents and information furnished hereby are true to the best of my knowledge.

I/we also declare that I/we have not been blacklisted by any Central/State Government/PSU.

**Authorized Signature with Seal**

**Name:**

**Designation:**

**Service Provider's Name:**

**Date and Place:**